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ARMED FORCES TRIBUNAL,
सशस्त्र बल अधिकरण,
REGIONAL BENCH, KOLKATA
क्षेत्रीय न्यायपीठ, कोलकाता
O-6, CLYDE ROW, HASTINGS,
KOLKATA – 700 022

File No. 43(1)/AFT/KB/JA/2010/ VI/

Dated: 14th Nov' 2023

NOTIFICATION

SUB: FACILITIES OF HYBRID MODE OF HEARING

In pursuance of Hon'ble Supreme Court's order passed in W.P (C) No 351/2023 (Sarvesh Mathur -VS- The The Registrar General High Court of Punjab and Haryana) dated 06.10.2023 and AFT, Principal Bench, New Delhi's letter No.2(77)/2017/AFT/PB/Admin-I dated 10th Nov 2023, the facility of Hybrid/virtual mode hearing has been made available with AFT, Regional Bench, Kolkata.

For smooth conduct of the facility of Hybrid/Virtual mode hearing, a SOP (Standard Operating Procedure) has ben developed for compliance of the all concerned which is enclosed herewith.

Henceforth the link for virtual proceedings will be provided in the daily cause list along with meeting links and passwords etc.

For further clarification or inquiry in this regard, contact may be made on the following :-

Section	Contact person	Contact No
Judicial/Filing	R P Chattopadhyay, SO I/C (Judicial)	033-22236834 Extn: 113
	Subrata Biswas,DEO	033-22236834 Extn: 112

This has the approval of Hon'ble HoD



By Order

Sd/-
(R. K. Mishra)
Registrar-in-Charge

Copy to :-

1. The Ld. Principal Registrar, PB, New Delhi
2. The Registrar, all Regional Benches
3. The Registrar, General, High Court, Calcutta
4. Secretary, Bar Association, AFT, RB, Kolkata
5. PPS to Hon'ble Member (J)
6. PPS to Hon'ble Member (A)
7. OIC Legal cell (Army)
8. OIC Legal cell (Air Force)
9. OIC Legal cell (Navy)
10. Notice Board
11. Guard File
12. Web site - for publication

SUB: STANDARD OPERATING PROCEDURE (HYBRID MODE OF HEARING)

In compliance with the directions of the Hon'ble Supreme Court order passed in W.P (C) No 351/2023 (Sarvesh Mathur -VS- The Registrar General High Court of Punjab and Haryana) dated 06.10.2023 regarding Hybrid hearing of matters, the standard operating procedure (SOP) for the party-in-person / Advocates and the Registry for hearing of matters through video Conferencing before the Hon'ble AFT, RB, Kolkata shall be as follows:

INSTRUCTION FOR JOINING VIDEO CONFERENCING:

1. The party-in-person/Ld Advocate(s) shall specify as to whether he/she would like to link virtually through Desktop /Laptop computer **latest by 09:00 A.M** before the court starts on the day of hearing on email address- **sojdl.affkol-mod@gov.in**. The web link will be shared through the cause list and the Password for joining the video conference shall be provided to the party-in-person / Advocates on the registered e-mail ID and /or mobile No, as provided by the party.
2. Hence it is expected that the request for such links/Pass word be forwarded on aforementioned e-mail-ID at the earliest on the day of the hearing of the matter.
3. Parties may kindly note that desktop/laptop/tablet computers must have stable connectivity for video conferencing, otherwise signal drop/incoming call on mobile devices can delink such devices from an ongoing video-conference and may cause disrupting such video conferencing.
4. At the time of joining through online APP, the Advocate(s) /party is required to write the in the Chat Section, Case Serial No. of the Cause list, his /her Name, appearing on whose behalf.
5. During the interaction through video-conferencing the parties are directed not to resort to any indecorous conduct or **dress** or comment; further, parties are required to ensure that the proceedings by video conference are neither recorded/restored nor broadcasted in any manner whatsoever, as recording/copying/storing and /or broadcasting, by any means of hearings and proceedings before the Armed Forces Tribunal, RB, Kolkata are expressly prohibited.
6. It is important for the parties to remember to keep their MIC on '**Mute**' mode at all times, except when the court requires them to make submission (s), failing which the possibility of MIC catching audio feed from speakers and creating 'echo/noise disturbance' would become very high and may disturb the Video –Conference and in such eventuality ,the party may be muted from the administration side or declined from VC.

7. Parties are required to stay online until the court concludes the interaction. Once interaction is over, they can disconnect with the leave of the court.

8. In case of non-availability /technical issue in connection, the parties may be given further notice regarding interaction through their registered e-mail, on permission of the court.

9. It would be obligatory upon the party in person to keep his/her phones (s) available for incoming calls for joining them in the tele conferencing but the mobile phone should be kept away from the MIC of the video conferencing device to eliminate chance of echoing.

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