

**ARMED FORCES TRIBUNAL
REGIONAL BENCH, KOLKATA
O-6, Clyde Row, Hastings, Kolkata – 700 022**

No.: 2(2)/AFT/KB/SELEC/2009/-VOL-IV(DEO)

Dated: 14th November, 2013

CIRCULAR

Applications are invited for filling up of the following posts in the Armed Forces Tribunal, Kolkata Bench, Kolkata on deputation basis initially for a period of one year which may be extended up to three years and/or re-employment on contract basis from Ex--servicemen for a period of one year from suitable candidates who fulfills the eligibility conditions as shown below:

Name & No. of Post	Pay Scale	Eligibility
Data Entry Operator - 4 (Four) Posts	Pay Band – I Rs. 5,200/- - 20,200/- plus Grade Pay of Rs. 1900/-	ESSENTIAL: (a) 12 th std. passed or equivalent qualification from a recognized institution or board or equivalent and (b) Diploma or Certificate in IT/ Computer field and (c) Knowledge of Data Entry or computer operation (should possess a speed of not less than 8000 key depressions per hour for data entry work). DESIRABLE: Graduate from a recognized university.

The maximum age limit for appointment on deputation shall be 56 years as on the closing date for receipt of applications.

The applications in the prescribed Proforma (Annexure I) from eligible officers who can be spared in the event of their selection may be forwarded to the undersigned latest by 16th December, 2013 along with ACR Dossiers of the candidate concerned or photo copies of the annual confidential reports for the last five years.

In case of Ex-servicemen the criteria of age-limit will be in accordance with the instructions or orders issued by the Central Government from time to time are applicable.


(BHIM CHARAN MAITI)
REGISTRAR

APPLICATION FORM

1. Post Applied
2. Full Name (in Block Letters).....
3. Father's/Husband's Name
4. Correspondence Address (In Block Letters)

Paste
recent
Photo-
graph

.....PIN Code.....

Phone Number with STD Code and Mobile No. if any

5. Permanent Address (In Block Letters).....

.....PIN Code.....

6. Category to which you belong

SC	ST	OBC	General	PH	ESM
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(If SC/ST/OBC/Ex SM etc,
Please attach attested Photostat copy of relevant Certificate and
Medical certificate for PH issued by competent medical authority as applicable)

7. (a) Sex :

Male	Female
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8. (a) Date of Birth : Date Month..... Year.....
(b) Age on the last date of receipt of applicationYear.....Month..... days

- ✓ 9. Whether age relaxation claimed, If so, indicate category with proof

10. Educational Qualification (Please attach self attested Photostat Copy of Certificate and Mark-sheet).

Sl. No	Examination Passed (including Technical)	Name of Board/University	Month & Year of Passing
1.			
2.			
3.			

11. Experience :

Sl. No	Name of Employment/ designation	Name of Employer	Period		Pay Scale
			From	To	

12. Any additional information:

13. List of documents attached :

- 1.
- 2.
- 3.

I hereby declare that all the facts mentioned in this applications are true complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relative advertisement, my candidature/appointment is liable to be cancelled /terminated.

Place :
Date :

(Signature of Candidate)
Name of the Applicant