

**ARMED FORCES TRIBUNAL**  
**REGIONAL BENCH, KOLKATA BENCH**  
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File No. 43(1)/AFT/KB/JA/2010/ VI/

Dated : 12<sup>th</sup> Jan, 2021

To,

All Ld Advocates.

O I/C Legal cell (Army)

O I/C Legal cell (Air Force)

O I/C Legal cell (Navy)

**SUB: VIRTUAL HEARING OF CASES PERTAINING TO AFT,RB, KOLKATA**

Sir,

1. AFT, Principal Bench, New Delhi has intimated that next **Virtual Court** will be held on **27<sup>th</sup> Jan 2021**.
2. Fresh admission matters will be taken up on **27<sup>th</sup> Jan 2021 (Wednesday)** by a Bench comprising the Hon'ble Chairperson and Hon'ble Lt Gen (Retd), P M Hariz, Member (A) of AFT, PB, New Delhi.
3. Ld Counsels are requested, any Urgent matters of Admission categories as per SOP of AFT, PB, New Delhi dated 21 Aug 2020 may file the same latest by **18 Jan 2021**. All such cases must be in PDF file with pass word protected along with two certificates as per SOP.
4. Please treat it as most urgent.

Thanking You.

Yours faithfully,

*Sagruddin Azad*  
(Sagruddin Azad)  
Registrar-in-Charge

Encl : Annexure III (SOP for Advocates )

**Copy to :**

1. Registrar I/C AFT, Mumbai Bench - for info Hon'ble Member(A) & HoD please
2. President Bar Association, AFT, RB, Kolkata
3. Notice Board

### Annexure III

#### SOP FOR ADVOCATES FOR PARTICIPATING IN HEARINGS THROUGH VIDEO CONFERENCING

##### Filing of Applications

1. The present mode of filing of applications in hard copies will continue. However, for fresh applications, applications already filed and pending for listing and also applications of urgent nature, hearing shall be conducted through video conferencing.

2. Advocate/party-in-person who wishes to file fresh applications or desire to get the applications already filed and pending with the RBs heard, will file soft copy of the same in PDF version along with hard copy. In case, it is not possible to file hard copy at the Bench, the same may be sent by means of Post/Courier service with Acknowledgement due or by any other convenient mode. Various nuances of sending soft copy of the applications to the respective Benches are appended below :

(a) The PDF file is required to be **password** protected.

(b) This password may be same for all PDF files, pre decided by Registrar of RBs and shared with the advocates telephonically, with a commitment, that the same shall not be shared by them with anyone who is not concerned with the case. A certificate to this effect is required to be furnished by the advocate in this respect at the end of the application stating

*"The password to this PDF has been shared with the following only :*

.....

.....

.....

*All of the above have been cautioned to not to share password with a person who is not concerned with the case.*

*Sig of Advocate/ Applicant"*

(c) In case, copy of the application is to be served to the respondent by e-mail, advocates will be required to share the password with respondents also by way of telephone and not by e-mail. They will also caution the respondent, to not to share the password with anyone who is not concerned with the case. In case, the respondents do not have an e-mail id, the applicant will have to get the notice sent to them personally or by post or by any other mode.

(d) It is reiterated that password is not to be shared by **e-mail** by anyone.

(e) This password will also need to be intimated to the Registrars of Chandigarh, Chennai and Mumbai Regional Benches so as to facilitate them in opening of the files, prior to handing over the same to Hon'ble Members.

3. In case of hearing of application of urgent nature, a certificate shall be furnished by the Advocate/ Party in person, containing the following material facts and particulars :

- (i) The nature of matter;
- (ii) The date of the impugned order, if any;
- (iii) The reason for not filing it before, if the impugned order was made or the cause of action arose on the earlier date;
- (iv) The latest date upto which the matter can be heard in view of urgency indicated therein; and
- (v) The nature of interim order sought for which urgency is indicated must be mentioned.

4. The question of urgency of the matter will be decided by the Principal Registrar/Registrars.

5. E-mail in this behalf shall be forwarded at least **48 hrs in advance**.