

**ARMED FORCES TRIBUNAL
REGIONAL BENCH, KOLKATA
0-6, CLYDE ROW, HASTINGS, KOLKATA (WB) – 700 022**

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Dated: 31/01/2013

CIRCULAR

Applications are invited for filling up of the following posts in the Armed Forces Tribunal, Regional Bench, Kolkata on ad-hoc deputation basis and/or re-employment on contract basis for a period of one year from suitable candidates who fulfill the eligibility conditions as shown below:

Sl. No.	Name of Post	No. of Post	Pay Scale	Eligibility
1.	Hindi Translator	1	Rs. 9,300–34,800 (PB – 2) Grade Pay Rs. 4,200/-	<p>Person holding analogous post on regular basis in Central Government or the State Government or High Court or District Courts, and</p> <p>(a) Persons holding the post in the scale of pay of Rs. 5,200-20200 with five years regular service in the Grade in the Central Government or the State Government or High Court or District Courts,</p> <p>(b) Possessing the following educational qualifications and experience as under:-</p> <p>(i) Master's degree of a recognized University in Hindi or English with English or Hindi as a compulsory or elective subject or as medium of examination at degree level; or</p> <p>(ii) Master's degree of a recognized University in any subject other than Hindi or English medium and English or Hindi as a compulsory or elective subject or as medium of examination at degree level, or</p> <p>(iii) Master's degree of a recognized University in any subject other than Hindi or English with Hindi and English as a compulsory or elective subjects or either of the two as medium of examination and the other as a compulsory or elective subject at degree level; and</p> <p>(iv) Diploma or Certificate course in translation in Hindi to English and vice-versa from recognized Institution or two years experience of translation work from Hindi to English and vice-versa in Central Government or State Government including Government of India Undertakings.</p>
2.	Stenographer Grade 'D'	2	5200 – 20,200 (PB – 1) Grade Pay Rs. 2,400/-	<p>Deputation including short –term contract basis - Officers holding analogous posts in the Central or State Government or High Courts or District Courts and possessing the qualifications as under:-</p> <p>(1) Senior Secondary or equivalent from a recognized Board or University.</p>

				<p>(2) A speed of 80 words per minute in shorthand and 40 words per minute in type-writing in English</p> <p>(3) Knowledge in computer operation.</p> <p>Desirable: Degree from a recognized University or equivalent. Computer training course of at least six months duration.</p>
3.	Peon	1	<p>5200-20200</p> <p>(PB – 1)</p> <p>Grade Pay</p> <p>Rs. 1,800/-</p>	<p>(i) 23 to 30 years relaxable in the case of employees of the Central Government or State Governments or Supreme Court or High Courts, and the District Courts including the employees of the Armed Forces Tribunal, up to the Age of thirty- five years and in the case of Armed Forces Ex-servicemen relaxable up to the age of 45 years. The crucial date for determining the limit shall be as fixed by the Armed Forces Tribunal for inviting application.</p> <p>(ii) By direct recruitment failing which by transfer or Transfer on deputation or absorption or contract or Whichever mode of recruitment may be considered. Appropriate by the Chairperson of the Armed Forces Tribunal in the circumstances of each case.</p> <p>(iii) By transfer of persons holding analogous posts in Central Government or State Governments or Supreme Court or High Courts, and the District Courts and Armed Forces Tribunal possessing qualifications as mentioned below:</p> <p>Middle School Standard passed</p>

The pay of the officer selected will be governed in accordance with DOP&T O.M. No. 2/29/91-Est(Pay-II) dated 5.1.1994 as amended from time to time.

The maximum age limit for appointment on deputation shall be 56 years as on the closing date for receipt of applications.

The maximum age limit for the re-employment on contract basis is 64 years. The gross pension will be deducted from the pay fixed.

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

The applications in the prescribed Proforma (Annexure I) from eligible officers who can be spared in the event of their selection may be forwarded to the undersigned latest by 28th February, 2013 along with ACR Dossiers of the candidate concerned or photo copies of the annual confidential reports for the last five years.



(BHIM CHARAN MAITI)

REGISTRAR

Armed Forces Tribunal,
Regional Bench, Kolkata

CURRICULUM VITAE PRO FORMA

1. Name and Address (in Block letters) :
With Contact No.
2. Application for the post of :
3. Date of Birth (in Christian era) :
4. Date of retirement under Central / State Government rules :
5. Educational Qualifications :
6. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) :

Qualifications / Experience required		Qualifications / Experience possessed by the officer
Essential	(1)	
	(2)	
	(3)	
Desired	(1)	
	(2)	

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post :
8. Details of Employment, in chronological order. :
Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office / Institution	Post held	From	To	Scale of pay and basic of pay	Nature of duties (in detail)

9. Nature of present employment, i.e. *ad hoc* or :
Temporary or Quasi-Permanent or Permanent

10. In case the present employment is held on :
deputation / contract basis, please state –

(a) the date of initial appointment :

(b) Period of appointment on deputation / contract :

(c) Name of the parent office / organization to which:
you belong

11. Additional details about present employment :
Please state whether working under (indicate the
name of your employer against the relevant column)

- (a) Central Government
- (b) State Government
- (c) Autonomous Organization
- (d) Government Undertaking
- (e) Universities
- (f) Others

12. Please state whether you are working in the same :
Department and are in the feeder grade or feeder
to feeder grade

13. Are you in Revised Scale of Pay? If yes, give the :
date from which the revision took place and also
indicate the pre-revised scale

14. Total emoluments per month now drawn :

15. Additional information, if any, which you :
would like to mention in support of your suitability
for the post

(This among other things may provide information
with regard to (i) additional academic qualifications
(ii) professional training and (iii) work experience
over and above prescribed in the Vacancy Circular /
Advertisement).

(NOTE – Enclose a separate sheet, if the space is
insufficient).

16. Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis.

(Officers under Central / State Governments are only eligible for “Absorption”. Candidates of non-Government Organizations are eligible only for Short Term Contract.) :

17. Whether belongs to SC/ST :

18. Remarks :

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (II) Awards / Scholarship / Official Appreciation (iii) Affiliation with the professional bodies / institutions / societies and (iv) any other information.

(NOTE – Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date

Address

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Countersigned

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(Employer with Seal)